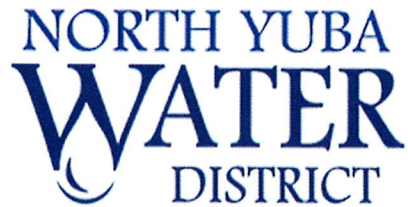


Director  
Division 1  
Mike Mayo

Steve Ronneberg  
Director  
Division 2

Gloria Bozza  
Director  
Division 3



Marieke Furnee  
President  
Division 4

Ann Plumb  
Vice President  
Division 5

Leona Harris  
General Manager  
(Interim)

## AGENDA

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NORTH YUBA WATER DISTRICT**

**5:30 PM ♦ WEDNESDAY ♦ NOVEMBER 22, 2023**

**NOTICE: THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC AT THE DISTRICT OFFICE LOCATED AT 8691 LA PORTE RD, BROWNSVILLE, CA 95919. HOWEVER, THE MEETING WILL ALSO TAKE PLACE VIA ZOOM. MEMBERS OF THE PUBLIC MAY ATTEND AND PARTICIPATE IN THE MEETING VIA VIDEOCONFERENCE AT:**

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NYWD BoardRoom is inviting you to a scheduled Zoom meeting.

Topic: NYWD BoardRoom's Zoom Meeting  
Time: Nov 22, 2023 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89984590369?pwd=a2Jpbk9yMU9XeDVxRitJaEdCRHBtdz09>

Meeting ID: 899 8459 0369

Passcode: 074384

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One tap mobile

+16699009128,,89984590369#,,,,\*074384# US (San Jose)

+16694449171,,89984590369#,,,,\*074384# US

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Dial by your location

• +1 669 900 9128 US (San Jose)

• +1 669 444 9171 US

Meeting ID: 899 8459 0369

Passcode: 074384

Find your local number: <https://us02web.zoom.us/j/89984590369>

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**COMMENCEMENT OF  
MEETING**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact North Yuba Water District office staff at 530-675-2567 or fax 530-675-0462. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

The Board of Directors shall provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the Board. Please contact District office staff at 530-675-2567 or fax 530-675-0462 at least 24 hours prior to the board meeting so a translator can be provided. Non-English speakers are welcomed to provide their own translator.

**A. BOARD MEMBER ATTENDING REMOTELY:**

In compliance with Government Code § 54953(f)(2)(A), Board Director Mike Mayo will address the Board to explain why he is attending and participating in this meeting via zoom.

**B. CALL TO ORDER/ROLL CALL**

**C. PLEDGE OF ALLEGIANCE**

**D. OPPORTUNITY FOR PUBLIC COMMENT – Topics Not on the Agenda:**

At the beginning of a regular meetings, the public has the opportunities to address the District Board of Directors about matters not on the agenda that are within the jurisdiction of the Board of Directors. Public comment is limited to no more than four (4) minutes per person, twenty (20) minutes total for all speakers.

**E. OPPORTUNITY FOR PUBLIC COMMENT – Topics on the Agenda:**

The public has the opportunities to address the District Board of Directors about matters on the agenda, including closed session items. Public comment is limited to no more than four (4) minutes per person, twenty (20) minutes total for all speakers for each agendized item.

**OPEN SESSION ACTION  
CALENDAR**

**F. CONSENT ITEMS**

1. Approval of **Minutes for Regular Board Meeting of October 26, 2023**
2. Approval of **Minutes for Special Board Meeting of September 29, 2023**
3. Approval of **Payroll for the Month of October 2023:**                   **\$ 42,420.25**
4. Approval of **Bills for the Month of October 2023:**                   **\$ 97,777.37**

**G. STAFF REPORTS AND RECOMMENDATION**

The Board will hear reports by District staff and receive their recommendations for future Board action, including but not necessarily limited to:

**Financial Manager's Report**

**General Managers' Report/Requests:**

The General Manager will:

1. update the Board on the Operations Memorandum;
2. update the Board on projects currently in progress.

**Legal Counsel's Report**

**H. DISCUSSION ITEMS:**

1. Mission Vision Values statements crafted by Erin Hastey as a result of our workshop.
2. Future Irrigation Policy Update workshop.
3. Future District Strategic Plan workshop.
4. Finance Committee – the Board will discuss establishing a District Finance Committee.

**CLOSED SESSION**

**I. Conference with Legal Counsel — existing litigation (2 Cases) – pursuant to Government Code section 54956.9, subdivision (d), paragraph (1):**

1. *South Feather Water & Power Agency v. North Yuba Water District*, Sutter County Superior Court Case No. CVCS21-0002073
2. *North Yuba Water District v. South Feather Water and Power District*, Yuba County Superior Court Case No. Case No. CVCS21-0001857

**J. Conference with Legal Counsel — Anticipated litigation (2 cases) – pursuant to Government Code section 54956.9, subdivision (d), paragraph (3):**

The Board will meet in closed session to discuss two anticipated/potential legal actions.

**K. PUBLIC EMPLOYMENT – Special Counsel**

The Board will meet to discuss and possibly act to hire/ratify the retention of Herr Pedersen & Berglund LLP to act as special counsel for CEQA matters.

The Board will meet to discuss and possibly act to extend and expand the current contract with G.M. Tully to act as special counsel for all water law related matters.

**RETURN TO OPEN SESSION**

**L. REPORT OF CLOSED SESSION ACTIONS**

**M. DIRECTORS REPORTS**

**FINAL PUBLIC COMMENT**

The Board provides the public an opportunity to address the District Board of Directors with a final comment about matters on the Agenda.

Repeating comment provided at the start of the meeting is not considered "additional" comment.

Final Public comment is limited to no more than five (5) minutes total, shared equally by all members of the public who wish to speak.

<b>ADJOURNMENT</b>
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**REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS OF THE  
NORTH YUBA WATER DISTRICT  
Held at the District Office and Zoom  
8691 LaPorte Road, Brownsville  
Thursday, October 26, 2023**

**NOTICE:** This meeting will be physically open to the public at the District OFFICE located at 8691 La Porte Rd, Brownsville, Ca 95919. the meeting will also take place via zoom. Members of the public may attend and participate in the meeting via videoconference at:

**Join Zoom Meeting**

Time: Oct 26, 2023 05:30 PM Pacific Time (US and Canada) Join Zoom Meeting

<https://us02web.zoom.us/j/84763540207?pwd=VWRVdjV6dINCbTQ5L2FIOWxyQ3YvUT09>

Meeting ID: 847 6354 0207

Passcode: 887782

One tap mobile

+16699009128,,84763540207#,,,,\*887782# US (San Jose)

+16694449171,,84763540207#,,,,\*887782# US

Dial by your location •

+1 669 900 9128 US (San Jose) • +1 669 444 9171 US

Meeting ID: 847 6354 0207

Passcode: 887782

Find your local number: <https://us02web.zoom.us/j/kQglnKizN>

**COMMENCEMENT OF MEETING**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in the meeting, please contact North Yuba Water district office staff at 530-675-2567 or fax 530-675-0462. Requests must be made as early as possible and at least one-full day before the start of the meeting. The Board of Directors shall provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the Board.

**A. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 5:30 PM, at the District Office in Brownsville, CA.

<i>NAME</i>	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS INCLUDING:</i>
<i>PRESIDENT</i>	Marieke Furnee		Charles Sharp, Aaron
<i>VICE PRESIDENT</i>	Ann Plumb		Mockrisch, Kwanzaa J.
<i>DIRECTORS:</i>	Gloria Bozza		Vinje, William Sebrans,
	Steven Ronneberg		Jon Messick, Dr. Gretchen Flohr, Steven Dambeck, Charles Sharp
<i>INTERIM GENERAL MGR</i>	Leona Harris		
<i>ATTORNEY</i>	Paul Boylan		

**B. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by the Board.

**C. OPPORTUNITY FOR PUBLIC COMMENT ON NON AGENDIZED ITEMS:**

The public has the opportunity to address the District Board of Directors about matters not on the agenda. Public comment is limited to no more than four (4) minutes per person, twenty (20) minutes total for all speakers. **NOTE: ALL PUBLIC PARTICIPANTS WILL BE MUTED UPON ENTRY INTO THE MEETING AND WILL ONLY BE UNMUTED TO ALLOW THEIR COMMENT. TO PROVIDE PUBLIC COMMENT BY TELECONFERENCE PRESS \*9.**

**PUBLIC COMMENT:** Members of the public comments included Leona right for the General Manger’s job, Mr. Wright, and resignation letter, repair system and expand service, dark emails, water used for vineyard all season.

**OPPRTUNITY FOR PUBLIC COMMENT – Topics on the Agenda:**

Members of the public may address the Board concerning any item on the agenda. No other comments will be allowed. Any member of the public wishing to make comment shall identify the agenda item they intend to address, and they will be provided an opportunity to make comment on that item only. Public comment is limited to no more than two (4) minutes per person, twenty (20) minutes total for all speakers.

**NOTE: ALL PUBLIC PARTICIPANTS WILL BE MUTED UPON ENTRY INTO THE MEETING AND WILL ONLY BE UNMUTED TO ALLOW THEIR COMMENT. TO PROVIDE PUBLIC COMMENT BY TELECONFERENCE PRESS \*9.**

**PUBLIC COMMENT:** Members of the public comments included public relations, vacancies, selection of general manager, improved relationships and service, grants, Mike Mayo for General Manager, Sherry is local and honest.

**E. CONSENT ITEMS**

1. Approval of Minutes for Regular Board Meeting of September 28, 2023
2. Approval of Payroll for the Month of August 2023: \$43,518.31
3. Approval of Bills for the Month of August 2023: \$ 138,923.93

**Director Ronneberg made a motion to approve consent times 1, 2, 3 with 3 typo corrections on the minutes. President Furnee seconded the motion.**

**The motion was approved with a unanimous vote.**

**F. APPOINTMENT OF DIVISION 1 DIRECTOR:**

On October 12, 2023, the District announced that the board seat for the NYWD Division 1 Director was vacant and invited all persons who resided in the boundaries of Division 1 to inform the district of their interest in filling the vacancy. On October 11, 2023, Mr. Michael Mayo communicated his interest in filling the vacancy. His letter of interest is attached to this Agenda. The board will meet with Mr. Mayo and will possibly act to accept Mr. Mayo as NYWD Division 1 Director.

Mr. Michael Mayo addressed the board regarding filling the vacancy of District 1 Director.

**Director Bozza made a motion to nominate Mr. Michael Mayo as NYWD Division 1 Director. Director Ronneberg seconded the motion. The motion was approved with a unanimous vote.**

- G. NOVEMBER-DECEMBER BOARD MEETINGS** The Board will discuss, and possibly act to determine the November and December Regular Board meeting dates.

**After discussion the board moved the November meeting to November 22, 2023 at 5:30 p.m. and the December meeting to December 21, 2023 at 5:30 p.m.**

- H. STAFF REPORTS AND RECOMMENDATION** The Board will hear reports by District staff and receive their recommendations for future Board action, including but not necessarily limited to:

**Financial Manager’s Report**

1. Review of Cash on Hand and Income Statements for the period ending August 31, 2023

Leona Harris, the Interim General Manager read the Financial Manager’s report. Cash on Hand and Income Statements for the period ending August 31, 2023. Total cash on hand in all accounts including reserves was \$6,201,004.78. Total income for the fiscal year to date (July 01, 2023 – August 31, 2023) was \$1,933,750.34. Total expenses were \$321,024.69, leaving a net revenue over expenses of \$1,612,725.65. Expenses out of Reserves/Savings year to date totaled \$119,534.72.

2. Review of Cash on Hand and Income Statements for the period ending September 30, 2023

The Interim General Manger Leona Harris read the Financial Managers report for the period ending September 30, 2023. Cash on Hand and Income Statements for the period ending September 30,2023. Total cash on hand in all accounts including reserves was \$6,343,923.04. Total income for the fiscal year to date (July 01, 2023 – September 30, 2023) was \$2,143.736.26. Total expenses were \$426,155.62, leaving a net revenue over expenses of \$1,717,580.64. Expenses out of Reserves/Savings year to date totaled \$52,974.01.

**General Managers’ report/requests:**

1. update the Board on the Operations Memorandum: Attached

Interim General Manager reported to the board just during irrigation season, a 1000 acre feed of water was saved and water losses were cut in the lower ditch by 10 percent and by 7 percent in the Forbestown Ditch. This was determined from the amount diverted and the amount sold.

2. update the Board on projects currently in progress.

Interim General Manager Leona Harris updated the board on ShotCrete, the streetlight.

- I. **Public Relations Consultant** The following three businesses have applied to provide the district with public information/communications consulting services: Sapphire Group MarketShare PR, Elevate PR & Marketing. Their proposals are attached to this Agenda. The Board will meet to discuss these proposals and possibly take action to enter into an agreement for public information communications consulting services.

The Board heard from the above consulting services listed above.

**President Furnee made a motion to accept Elevate PR & Marketing as the district’s public relations consultant. Vice President Plumb seconded the motion. The motion was approved with a unanimous vote.**

**CLOSED SESSION**

Entered into closed session at 6:27 p.m.

- J. **Conference with Legal Counsel** — existing litigation (2 Cases) – pursuant to Government Code section 54956.9, subdivision (d), paragraph (1):
  1. South Feather Water & Power Agency v. North Yuba Water District, Sutter County, Superior Court Case No. CVCS2 I -0002073
  2. North Yuba Water District v. South Feather Water and Power District, Yuba County Superior Court Case No. Case No. CVCS21-0001857

**K. Conference with Legal Counsel —**

Anticipated litigation (2 cases) – pursuant to Government Code section 54956.9, subdivision (d), paragraph (3):

The Board will meet in closed session to discuss two anticipated/potential legal actions.

**L. PUBLIC EMPLOYMENT – District General Manager**

In December 2022, the District’s prior General Manager resigned. On February 02, 2023, the Board hired Leona Harris to serve as District Interim General Manager. The Board will meet to interview Mrs. Harris, and possible act to hire her as the district’s long term General Manager.

**RETURN TO OPEN SESSION**



Returned to Open Session at 7:36 p.m.

**M. REPORT OF CLOSED SESSION ACTIONS**

Met with legal counsel and gave instructions. The board announced that by a unanimous vote, Leona Harris is hired as the new General Manager of the North Yuba Water District. Leona Harris will negotiate with legal counsel and will ratify the contract at the next meeting.

**N. DIRECTORS REPORTS**

Director Bozza reported on the Water Festival. President Furnee spoke about the workshop that was held on September 29<sup>th</sup>. with more information coming next month. The Water Festival was a success. North Yuba was featured in an article in the Appeal Democrat, she is pleased with the growing relationship with peers.

**FINAL PUBLIC COMMENT**

**The Board provides the public an opportunity to address the District Board of Directors with a final comment about matters on the agenda. Repeating comment at the start of the meeting is not considered “additional comment”. Final public comment is limited to no more than five (5) minutes total, shared equally by all members of the public who wish to speak.**

**PUBLIC COMMENT:** Members of the public commented on revising the irrigation policy, the meetings for November and December, unhappy caller.

**ADJOURNMENT**

The meeting was adjourned at 7:48 p.m.

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Catherine L. Fonseca, Recording Secretary

**Special Meeting Board Workshop**  
**NORTH YUBA WATER DISTRICT**  
**Held at the District Office and Zoom**  
**8691 LaPorte Road, Brownsville**  
**Friday, September 29, 2023**

**NOTICE:** This meeting will be physically open to the public at the District OFFICE located at 8691 La Porte Rd, Brownsville, Ca 95919. the meeting will also take place via zoom. Members of the public may attend and participate in the meeting via videoconference at:

NYWD Boardroom is inviting you to a scheduled Zoom meeting.

Topic: NYWD BoardRoom's

Zoom Meeting Time: Sept. 29, 2023, 03:00 PM to 5:00PM Pacific Time (US and Canada)

Join Zoom Meeting <https://us02web.zoom.us/j/82132212192?pwd=SW1Qc2FEdGNVajlIT3YyQXVVMWt1QT09>

Meeting ID: 821 3221 2192

Passcode: 087281 ---

One tap mobile

+16694449171,,82132212192#,,,,\*087281# US

+16699009128,,82132212192#,,,,\*087281# US (San Jose) ---

Dial by your location

• +1 669 444 9171 US

• +1 669 900 9128 US (San Jose)

Meeting ID: 821 3221 2192

Passcode: 087281

Find your local number: <https://us02web.zoom.us/j/82132212192?pwd=SW1Qc2FEdGNVajlIT3YyQXVVMWt1QT09>

**COMMENCEMENT OF MEETING**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in the meeting, please contact North Yuba Water district office staff at 530-675-2567 or fax 530-675-0462. Requests must be made as early as possible and at least one-full day before the start of the meeting.

**A. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 5:30 p.m., at the District Office in Brownsville, CA.

<i>NAME</i>	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS INCLUDING:</i>
<i>PRESIDENT</i>	Marieke Furnee		
<i>VICE PRESIDENT</i>	Ann Plumb		
<i>DIRECTORS:</i>	Steve Ronneberg Gloria Bozza		
<i>GENERAL MGR</i>	Leona Harris		
<i>ATTORNEY</i>	Erin R. Hastey, PhD.		

**B. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Director Ronneberg.

**C. OPPORTUNITY FOR PUBLIC COMMENT ON AGENDIZED ITEMS:**

The public has the opportunity to address the District Board of Directors about matters on the agenda. Public comment is limited to no more than four (4) minutes per person, twenty (20) minutes total for all speakers. **NOTE: ALL PUBLIC PARTICIPANTS WILL BE MUTED UPON ENTRY INTO THE MEETING AND WILL ONLY BE UNMUTED TO ALLOW THEIR COMMENT. TO PROVIDE PUBLIC COMMENT BY TELECONFERENCE PRESS \*9.**

**PUBLIC COMMENT:** There was no public comment.



**OPEN SESSION – ACTION CALENDAR**

- E. **BOARD DEVELOPMENT WORKSHOP:** Dr. Erin Hasteley conducted a board development workshop. Items discussed were:

Who We Are: Identifying NYWD’s Value

What We’re About: Articulating NYWD’s Mission.

Where We’re Going:

The NYWD Vision,

Next Steps: Preparing for Strategic Planning

After generating questions and discussions, Erin invited the directors to share any key takeaways from the session. Feeling safe, not on guard, humor, everyone got to be heard, laughter and a comfort level that has not been there before were some of the comments from the directors.

**FINAL PUBLIC COMMENT**

The Board allows the public an additional opportunity to address the District Board of Directors about matters on the agenda including closed session agenda items. Closing Public comment is limited to no more than five(5) minutes total, shared equally by all members of the public who wish to speak.

**PUBLIC COMMENT:** No public comment.

**ADJOURNMENT**

**The meeting was adjourned.**

Respectfully Submitted,

\_\_\_\_\_  
Catherine L. Fonseca, Recording Secretary

**North Yuba Water District  
Monthly Net Payroll Report**

**TOTAL MONTHLY NET PAYROLL FOR THE MONTH OF OCTOBER, 2023**

**TOTAL OCTOBER, 2023                    \$ 42,420.25**

# North Yuba Water District Monthly Check Listing October 2023

	Type	Date	Num	Name	Amount
<b>1000A - Cash - GC Separate Accounts</b>					
<b>Paypal</b>					
PayPal Fees	Check	10/31/2023	FEES	PayPal	-106.19
Total Paypal					-106.19
<b>11007 - River Valley Bank Checking</b>					
Phone Service	Bill Pmt -Check	10/02/2023	26500	CALNET3	-250.57
Minutes	Bill Pmt -Check	10/02/2023	26501	Fonseca, Catherine L.	-200.00
Cooler	Bill Pmt -Check	10/02/2023	26502	Foothill Hardware	-28.78
Alarm Service	Bill Pmt -Check	10/02/2023	26503	Golden Bear Alarms	-96.00
2,500 Envelopes	Bill Pmt -Check	10/02/2023	26504	Harris Computer Systems	-544.61
Electricity	Bill Pmt -Check	10/02/2023	26505	Pacific Gas & Electric	-6,152.29
Cleaning Service	Bill Pmt -Check	10/02/2023	26506	Shelton's Janitorial	-640.00
Credit Card Fees	Check	10/02/2023	GLOBEX	Merchant Services	-241.03
Direct Deposit Fees	Liability Check	10/04/2023	DirD	QuickBooks Payroll Service	-21.00
Employee Retirement Fund	Liability Check	10/05/2023	26521	ICMA-457	-1,284.56
Legal	Bill Pmt -Check	10/05/2023	26522	BoutinJones Inc	-2,136.55
Vision Insurance	Bill Pmt -Check	10/05/2023	26523	Eye Med	-162.00
Annual Permit Renewal 2024	Bill Pmt -Check	10/05/2023	26524	Feather River Air Qual. Mgmt. Dist.	-792.77
Employee Pension Fund	Bill Pmt -Check	10/05/2023	26525	LIU of NA Nat'l Pension Fund	-4,039.50
4 Photo Displays, 1 Banner Sign 3x8	Bill Pmt -Check	10/05/2023	26526	Sapphire Group LLC	-316.51
Water Treatment Plant Chemicals	Bill Pmt -Check	10/05/2023	26527	SCP DISTRIBUTORS LLC	-2,182.31
Streamline Website Oct 1, 2023 - Oct 1, 2024	Bill Pmt -Check	10/05/2023	26528	Streamline	-4,260.00
3 Sensors	Bill Pmt -Check	10/05/2023	26529	TechnoFlo Systems	-3,747.38
Adapters, Bushing, Couplings, Locknut, Looper Bypass, Sandcloth, Elbows, 4-Wire Shroud, Concrete, Service Caps, Weed Block Fabric, Yard Stick, Redimix, Conduit, Elbbows, Cement, Pipe Tape, Stoprust Spray, Locking Clamps, Tools, Starting Fluid, Tran Fluid	Bill Pmt -Check	10/05/2023	26530	Ray's General Hardware	-874.83
Cellphone Service	Bill Pmt -Check	10/05/2023	26531	VERIZON WIRELESS	-209.54
Employee Paid Insurance	Liability Check	10/05/2023	26532	AFLAC	-263.84
State Payroll Taxes	Liability Check	10/06/2023	E-pay	EDD	-1,056.14
Federal Payroll Taxes	Liability Check	10/06/2023	E-pay	United States Treasury	-6,703.98

# North Yuba Water District Monthly Check Listing October 2023

Type	Date	Num	Name	Amount
Health Insurance	10/16/2023	26533	ACWA/Jt Powers Ins Authority	-11,229.90
Pest Control Service	10/16/2023	26534	CAL KING PEST CONTROL	-156.00
Phone Service, Internet	10/16/2023	26535	CALNET3	-556.30
Oil, Fluid and Filter Service, Light Bulb for Pick-up	10/16/2023	26536	Lithia Motors, Inc	-526.02
Megatimer for Board Room, Toilet Tissue, Copy Paper	10/16/2023	26537	Quill Corporation	-171.54
Fuel, Diesel, Diesel Additive	10/16/2023	26538	Ramos Oil Company Inc.	-3,954.10
Trash Pick-up	10/16/2023	26539	Recology - Yuba Sutter	-70.34
Copier Lease	10/16/2023	26540	Wells Fargo Vendor Financial Services, LL	-129.90
Direct Deposit Fees	10/18/2023	DirD	QuickBooks Payroll Service	-21.00
Digital Path (\$110.95), Adobe (\$19.99), Bottled Water (\$38.04), Meals (\$140.36), Telescoping Pole Pump (\$191.98), Notice of Exemption (\$52.50), 6 Road Signs, 3 Stands (\$1,257.18), Wix Website (\$22.00), AVG Antivirus Program (\$99.90), Toilet Tissue, Paper Towels (\$112.40), 2 Floor Mats (\$39.50), Solar Panel Kit (\$165.43), Mounting Brackets (\$137.31), Snake Chaps (\$77.99), Battery (\$29.21), Safety Boots (\$113.58)	10/19/2023	26541	Mechanics Bank	-2,608.41
Employee Retirement Fund	10/19/2023	26554	ICMA-457	-1,240.46
Board Leadership Seminar	10/19/2023	26555	Board Leadership Consulting LLC	-1,584.88
Halversterm Flume Project	10/19/2023	26556	Gannett Fleming, Inc.	-25,047.13
State Payroll Taxes	10/20/2023	E-pay	EDD	-1,023.17
Federal Payroll Taxes	10/20/2023	E-pay	United States Treasury	-6,478.48
Copier Lease	10/20/2023	26557	Caltronics	-225.63
Oregon Peak Rent (Radio Tower use for Radio's)	10/20/2023	26558	EIP Holdings II, LLC	-491.00
Flow Indicator	10/20/2023	26559	USA Bluebook	-162.49
Domestic Customer Deposit Refund	10/26/2023	26560	Altstatt, Joie	-113.83
Domestic Customer Deposit Refund	10/26/2023	26561	Fisk, Patty.	-100.50
1 Split Load of Sand and Gravel, Haul off Sludge from Water Treatment Plant	10/26/2023	26562	Brownsville Sand & Gravel-V	-1,437.50
Phone Service	10/26/2023	26563	CALNET3	-267.19
Water Testing	10/26/2023	26564	Cranmer Engineering Inc	-1,510.00
Dental Insurance	10/26/2023	26565	Premier Access Insurance Co.	-1,083.37

# North Yuba Water District Monthly Check Listing October 2023

	Type	Date	Num	Name	Amount
Toner, Batteries, Lysol Cleaner, Memobook, Flags	Bill Pmt -Check	10/26/2023	26566	Quill Corporation	-381.85
Postage	Bill Pmt -Check	10/26/2023	26567	Reserve Account	-500.00
Employee Paid Union Dues	Liability Check	10/26/2023	26568	UPEC	-396.00
Total 11007 - River Valley Bank Checking					-97,671.18
Total 1000A - Cash - GC Seperate Accounts					-97,777.37
<b>TOTAL</b>					<b>-97,777.37</b>



# North Yuba Water District FINANCIAL REPORT July 2023 - October 2023

Accrual Basis

	Jul - Oct 23	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4000A · Irrigation	18,491.54	0.00	18,491.54	100.0%	7,996.09
4050A · Domestic	109,191.71	108,779.99	411.72	100.38%	271,111.89
4100.10 · Power Revenue SFPP	177,250.00	177,250.00	0.00	100.0%	709,000.00
4100.11 · SFPW Net Revenues 50% Distr.	1,705,498.00	1,600,000.00	105,498.00	106.59%	1,600,000.00
4150.10 · Younglife-Water Sales	0.00	0.00	0.00	0.0%	2,161.00
4200.10 · Yuba City-Water Sales	151,573.14	151,573.14	0.00	100.0%	435,555.00
4215.13 · Other Revenue	40.00	166.68	-126.68	24.0%	500.00
4250.10 · Taxes - General	749.83	377.76	372.07	198.49%	266,404.20
4250D · Taxes - Domestic	1,090.50	548.61	541.89	198.78%	77,069.11
4250I · Taxes - Irrigation	0.00	0.00	0.00	0.0%	110,370.37
4300A · Interest	25,768.16	375.47	25,392.69	6,862.91%	40,000.00
<b>Total Income</b>	<b>2,189,652.88</b>	<b>2,039,071.65</b>	<b>150,581.23</b>	<b>107.39%</b>	<b>3,520,167.66</b>
<b>Gross Profit</b>	<b>2,189,652.88</b>	<b>2,039,071.65</b>	<b>150,581.23</b>	<b>107.39%</b>	<b>3,520,167.66</b>
<b>Expense</b>					
5050.30 · F/T Ditch	30,813.70	37,693.64	-6,879.94	81.75%	129,935.33
5050.95 · Yuba City Water Sale (1/2)	75,786.57	75,786.57	0.00	100.0%	217,777.50
5100.00 · Water Treatment Plant (WTP)	96,284.55	127,510.72	-31,226.17	75.51%	368,978.45
5200.00 · Irrigation Expense	46,839.42	47,670.03	-830.61	98.26%	161,970.00
5251 · Domestic Expenses	75,359.22	89,634.23	-14,275.01	84.07%	241,462.00
5400 · Board of Dir	5,524.52	9,633.32	-4,108.80	57.35%	29,400.00
5500 · Admin	128,738.99	205,990.28	-77,251.29	62.5%	563,756.10
5500U · Admin-Utilities	9,123.71	13,369.10	-4,245.39	68.25%	36,635.53
5600R · Regulator Driven	14,440.35	26,773.20	-12,332.85	53.94%	171,883.59
5700 · General	50,047.11	69,721.34	-19,674.23	71.78%	166,427.85
5700F · Fuel	8,418.23	12,558.35	-4,140.12	67.03%	28,805.94
5800 · OSHA/Safety	3,897.51	4,418.00	-520.49	88.22%	10,000.00
<b>Total Expense</b>	<b>545,273.88</b>	<b>720,758.78</b>	<b>-175,484.90</b>	<b>75.65%</b>	<b>2,127,032.29</b>
<b>Net Ordinary Income</b>	<b>1,644,379.00</b>	<b>1,318,312.87</b>	<b>326,066.13</b>	<b>124.73%</b>	<b>1,393,135.37</b>
<b>Net Income</b>	<b>1,644,379.00</b>	<b>1,318,312.87</b>	<b>326,066.13</b>	<b>124.73%</b>	<b>1,393,135.37</b>

# North Yuba Water District

## 2022-23 EXPENSES OUT OF RESERVES/SAVINGS (July 01, 2023-October 31, 2023)

MEMO	DATE	AMOUNT BILLED/PAID UP TO DATE	ANNUAL BUDGET
L.U.I. Union Retirement Stabilization Fund			\$29,120.00
Additional Legal	July-October 2023	\$86,442.62	\$720,000.00
Public Relations	July-October 2023	\$5,760.00	\$20,000.00
Grant Pursuits			\$50,000.00
Special Projects/Emergency Repairs			
Water Rights Review (Grant Income from Yuba Water Agency) for Water Rights Review	\$6,244.70 July-October 2023 -\$92,748.47 July-October 2023		
Flood Damage Repair (Forsythe Rd)	\$5,435.45 July-October 2023		
Median Household Income Study	\$4,000.00 July-October 2023		
Total Special Projects/Emergency Repairs to date		-\$77,068.32	\$200,000.00
Water Treatment Plant Improvements/Repairs			\$350,000.00
FT Ditch			
Halversterm Flume	\$41,204.44 July-October 2023		
Shortcrete-Gunite-Cribbing	\$1,057.53 July-October 2023		
Total FT Ditch		\$42,261.97	\$500,000.00
Office Maintenance/Shop			\$50,000.00
Radio Read Meters			\$250,000.00
Tanks	July-October 2023	\$19,500.00	\$400,000.00
Flow Meters	July-October 2023	\$16,578.50	\$16,578.50
Water Losses			\$100,000.00
Irrigation Ditch			\$500,000.00
	<b>TOTAL</b>	<b>\$93,474.77</b>	<b>\$3,185,698.50</b>



## North Yuba Water District

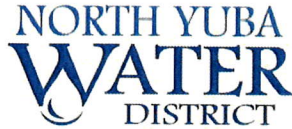
### Cash In Accounts prior Month Comparison

#### October 2023 compared to September 2023

	10/31/2023	09/30/2023	
	Amount	Amount	Increase/Decrease
River Valley Bank Checking	\$390,654.76	\$494,064.38	(\$103,409.62)
Savings Money Market Account (River Valley Bank)	\$1,345,864.28	\$1,343,580.16	\$2,284.12
PayPal Account	\$2,139.30	\$2,677.81	(\$538.51)
Petty & Register Cash	\$830.00	\$830.00	\$0.00
Tri Counties Bank (6 Month CD)	\$500,000.00	\$500,000.00	\$0.00
YC Treas Fund #637 (Gen Dist)	\$683,112.55	\$680,030.58	\$3,081.97
YC Treas Fund #641 (ID #1)	\$483,518.08	\$481,294.15	\$2,223.93
YC Treas Fund #642 (ID #2)	\$213,810.94	\$212,841.61	\$969.33
YC Treas Fund #639 (Fac Fee Domestic)	\$7,601.09	\$7,564.67	\$36.42
YC Treas Fund #640 (Savings)	\$816,674.86	\$812,760.90	\$3,913.96
YC Treas Fund #644 (Equip Res)	\$3,094.97	\$3,080.18	\$14.79
YC Treas Fund #646 (ID #6)	\$11,754.47	\$11,698.16	\$56.31
YC Treas Fund #647 (Annex Irr)	\$11.58	\$11.54	\$0.04
YC Treas Fund #648 (Annex Dom)	\$90.96	\$90.55	\$0.41
YC Treas Fund #649 (Off Equip Res)	\$5,653.34	\$5,626.29	\$27.05
YC Treas Fund #650 (Reserve)	\$897,744.94	\$893,442.45	\$4,302.49
YC Treas Fund #393 (Trmt Plnt)	\$2,825.18	\$2,811.68	\$13.50
<b>Total Cash on Hand</b>	<b>\$5,365,381.30</b>	<b>\$5,452,405.11</b>	<b>(\$87,023.81)</b>
Reserve Accounts			
Reserve Savings Money Market (River Valley Bank)	\$97,980.96	\$97,814.67	\$166.29
CIP Money Market Account (River Valley Bank)	\$529,290.32	\$528,392.04	\$898.28
<b>Total in Reserve</b>	<b>\$627,271.28</b>	<b>\$626,206.71</b>	<b>\$1,064.57</b>
<b>Total in All Accounts not including FT Tank and YC Water Sale Account</b>	<b>\$5,992,652.58</b>	<b>\$6,078,611.82</b>	<b>(\$85,959.24)</b>
FT Tank Money Market Account (River Valley Bank)	\$111,024.73	\$110,836.31	\$188.42
YC Water sale Account (River Valley Bank)	\$154,737.52	\$154,474.91	\$262.61
<b>Total in All Accounts</b>	<b>\$6,258,414.83</b>	<b>\$6,343,923.04</b>	<b>(\$85,508.21)</b>

**North Yuba Water District**  
**Statement of Cash Flows**  
October 2023

	<b>Oct 23</b>
<b>OPERATING ACTIVITIES</b>	
Net Income	-73,201.64
Adjustments to reconcile Net Income to net cash provided by operations:	
1200A · Accounts Receivable:1200.50 · Accounts Receivable Module	7,000.00
A/R:A/R Domestic Water	-776.98
A/R:A/R Irrigation	2,344.02
1300.00 · Inventory-001	-7,164.13
1400.03 · Prepaid Worker's Comp Insurance	1,728.80
2000.00 · Accounts Payable	24,692.73
Payroll Liabilities	2.36
2150.30 · PR Tax-State Unemployment Tax	49.56
2250.10 · Deposits-Customers	317.83
Net cash provided by Operating Activities	-45,007.45
Expenses/Income from Reserves/Savings	
Community Outreach	-4,260.00
Additional Legal	-6,935.10
Water Rights Review	-3,148.50
FT Ditch: Shotcrete-Gunite-Cribbing	-1,057.53
Halversterm Flume	-25,099.63
Net Expenses/Income from Reserves/Savings	-40,500.76
Net cash decrease for period	-85,508.21
Cash at beginning of period	6,343,950.10
Cash at end of period	<b>6,258,441.89</b>



## Memorandum

Date: November 17th, 2023

To: Leona Harris

From: Operations

Subject: Monthly work production/ Schedule of Maintenance review

The following is an overview of the work performed this month by operations staff.

### ***Office Update:***

1. The district has been in contact with PG&E regarding parking lot lighting. The inspection of the power pole has been completed. The project is out of the engineering department, with an expected installation to occur on November 20<sup>th</sup>.

### ***Transmission:***

1. Forbestown ditch is now in its winter cycle, receiving water every 10 days for the treatment plant. Irrigation water was turned off on October 16<sup>th</sup>. There has been 1400 feet of shotcrete completed as of November 3<sup>rd</sup>. This area was identified as a very high loss area. The ditch is being patrolled; trash racks cleaned, fallen trees removed, leaks plugged as they are found, along with daily inspections for new losses. Problem spots are being documented for off season repairs.



***Distribution:***

1. Domestic meter reads for Forbestown and challenge were completed on time.
2. There were 3 service line leaks for the last month. Job # 722. Job # 723. Job # 724.
3. There were 2 main line leaks for the last month. Job # 725. Job # 726.
4. All blow offs were inspected, no problems were found.
5. All air releases were inspected, no problems were found.
6. All dead-end main were flushed.
7. The old challenge redwood tank has been dismantled for replacement. The new foundation is currently in the process of being prepared for installation.

***Water Treatment Plant:***

1. With the new upgrades mentioned in previous reports, the treatment plant is functioning normal at this time with no issues.

***Backflow:***

1. All backflows are current, there were 4 backflow tests required within the last 4 weeks.

***Regulators:***

1. All CDPH (Cal. Dept. of Public Health) and NPDES (Nat. Pollution Discharge Elimination System) tests and samples were taken and performed on time. These include 3 bacteriological distribution samples for the CDPH, which came back as non-detect. New radio data loggers for water reads/accounting are currently being installed at Costa creek, Oroleve creek, and Dry creek turnouts.

***DOH Canal:***

1. Staff is currently preparing the ditch for off season repairs. Shotcrete was started the second week of November. Approximately 2 miles is being prepped for shotcrete. Weather permitting it will all be completed this fall. As of today 11/16/2023, 5280 feet of shotcrete has been completed on O1 below New York House Rd. The Indiana ranch syphon repair was completed on 11/15/2023. See photos attached.

***Irrigation:***

1. Irrigation season ended on October 15<sup>th</sup>. The season was completed with only the four larger customer cutbacks done earlier in the season. Due to the repairs completed this spring (2023) the district saw savings of 10% on the lower ditch and 7% on the Forbestown ditch, for a total savings of approximately 1000-acre feet.

***Schedule of Maintenance:***

1. The SOM (schedule of maintenance) for the treatment plant, regulators (local, state and federal) and UFC were completed for the previous month. All regulatory (local, state and federal) reports for the current month were completed or are in process.

***Safety Meetings:***

1. Safety meetings are held weekly, all field employees are required to attend. The following is a list of completed safety meetings in the last 4 weeks.
2. #1 Welding safety.
3. #2 Forklift safety.
4. #3 Texting and working don't mix.
5. #4 Working around heavy equipment.

Indiana Ranch Siphon

Before



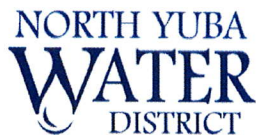
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Indiana Ranch Siphon

After





## North Yuba Water District Board of Directors Facilitated Session on Values, Mission, and Vision

North Yuba Water District Facilitated Session Brief | September 29<sup>th</sup>, 2023

This document provides an overview of themes discussed at the North Yuba Water District (NYWD) Facilitated Session in September of 2023. The session was facilitated by Dr. Erin Hastey of Board Leadership Consulting, LLC.

Participants included:

- Board President Marieke Furnee
- Board Vice President Ann Plumb
- Director Gloria Bozza
- Director Steve Ronneberg

The session began with opening comments from Marieke and Erin, followed by a review of the agenda. Each participant introduced themselves and shared their motivation for serving on the NYWD Board of Directors. Common elements of directors' perspectives were the ways in which water management affects our personal lives and activities. Examples included being able to water a garden, having clean and tasty drinking water, being able to water livestock, and being responsive to community members' water needs and questions.

### 1. **Who We Are: Identifying NYWD's Values**

During the first session, participants offered values they would like NYWD to embody. Values suggested included:

- Being Responsive
- Seeking Good Information
- Being Personally Motivated to Serve
- Prioritizing Relationships
- Transparency, Especially in Getting the Public Answers
- Being Aware of What We Don't Know
- Integrity/Honesty
- No Sugarcoating
- Problem-Solving
- Creativity
- Being Enthusiastic
- Working as a Team
- Debating Well
- Being Respectful
- Humor
- Assuming Positive Intent
- Effectiveness in Delivering Water
- Support rather than Combativeness/Competition
- Respect for the Public
- Value for the Public's Role and the Board's Role
- Keeping Perspective
- Pride in Our Work





These suggestions might be summarized and articulated as follows:

With Each Other, Our Staff, and the Public, We Model:	In Our Work, We Seek:	No Matter What, We
<ul style="list-style-type: none"> <li>• Respect</li> <li>• Transparency</li> <li>• Integrity</li> </ul>	<ul style="list-style-type: none"> <li>• Effectiveness</li> <li>• Information We Need</li> <li>• Solutions to Problems</li> </ul>	<ul style="list-style-type: none"> <li>• Keep Perspective</li> <li>• Assume Positive Intent</li> <li>• Take Pride in NYWD</li> </ul>

Many boards find it helpful to include a table of values or agreements like the above at the top of each agenda, and to review it at the start of each board meeting. The above table may be edited as needed to best articulate the board's perspective.

**2. What We're About: Articulating NYWD's Mission**

Following the values exercise, Erin invited participants to reflect on and share elements of NYWD's mission as they see it. Directors identified the following elements of the mission:

- Delivering high quality water (no bad tastes or odors)
- Ensuring infrastructure is functional and well-maintained
  - Being proactive in improving and caring for infrastructure
- Knowing the communities NYWD serves
- Meeting the following areas of water need: domestic, irrigation, and ecosystem support
- Serving customers well
  - Through collaborative problem-solving
- Caring for and protecting water rights
- Supporting NYWD staff
  - Being an "employer of choice"

These elements might be crystallized in the following mission statement:

*North Yuba Water District delivers high quality water to its customers and communities for residential, irrigation, and ecosystem support purposes. It does so by protecting water rights, supporting staff, maintaining infrastructure, and nurturing key relationships.*

**3. Where We're Going: The NYWD Vision**

Directors were next invited to take some time and consider their individual vision for NYWD in 5-10 years. Next, they shared elements of their vision with each other. Aspects of the vision included:

- Solid infrastructure
- Expansion, including having more irrigation customers and commensurate rate increases for overages
- Strong quality and quantity of water provided
- Losses down to an acceptable level through protecting water rights and improving infrastructure
- Support for ecosystems and striking an appropriate balance with nature
- Financial stability, achieved in part through power payments



## 2023 North Yuba Water District Facilitated Session Brief

- Secured water rights
- A great relationship with the State Water Resources Control Board
- Productive partnerships with the Yuba Water Agency and the South Feather Water and Power District.
- An engineered and completed Forbestown Ditch
- Agriculture water expansion implemented (both in volume and in rights)
- Plans for expanding domestic water on track
- Domestic expansion plans include fire hydrant expansion
- Fire safety component has been added to district work
- All water the district has access to has been planned out for beneficial use

Gloria wrote out her vision as follows:

*To continue to grow and expand the quality and quantity of the water our local water district delivers to our neighbors. Continue to maintain infrastructure and water rights, thus utilizing natural resources to help restore the balance of nature in our endangered communities.*

Elements from each director's vision might be captured in the following vision statement:

*North Yuba Water District is working toward the following reality: Within 10 years, the district has high-quality and well-maintained infrastructure that is more than sufficient to meet expanded demand for agricultural and residential water. This includes a well-engineered and completed Forbestown ditch. All accessible water has been secured through water rights, and losses have been reduced to an acceptable level. The district has achieved financial stability through power payments and fair customer rates. In addition to agricultural and residential needs, the district supports healthy ecosystems and fire safety, including through an expanded fire hydrant network. The district maintains great relationships with the State Water Resources Control Board, the Yuba Water Agency, and the South Feather Water and Power District. All water the district can access has been planned out for beneficial use. The district is resourced to continue providing high quality water in needed quantities well into the future.*

#### 4. **Next Steps: Preparing for Strategic Planning**

In this final part of the meeting, participants began to prepare for the district's upcoming strategic planning process. Erin invited directors to share questions they have about the strategic plan so that they can focus and make the most of their time through the process. Questions generated included:

- In terms of time-frame, what gets done when?
- What is it possible for the district to achieve?
- What resources can we access? Possibilities include those available from
  - The State
  - Yuba Water Agency
  - Environmental Groups
  - The Federal Government
  - USDA
  - The Association of California Water Agencies
  - Anything designated for serving targeted populations
    - Census data may be useful here



## 2023 North Yuba Water District Facilitated Session Brief

- What are our objectives?
- What are each of the steps we need to take to work toward larger goals?
  - For example, scheduling lunch meetings with key partners might be a key step in building solid relationships with district partners.
- What should our speed be on executing this plan, and how do we navigate when to ramp up and when to ramp down?
- What can we as directors be doing to support the process and the plan?

After generating these questions, Erin invited the directors to share any key takeaways from the session. The following paragraph is intended to capture the sentiments shared.

*This feels like the first open conversation we've had, where we didn't have to be on guard with each other. We were able to put everything on the table, and now we know what views we all share. We spoke with clarity and humor, and we felt safe with each other. We all made space so that we could each be heard, and we paid attention to each other's perspectives. We laughed together, and there was a comfort level we hadn't had before. It made sharing our views feel easy. We built a team through camaraderie. Moving forward, we want to maintain this sense of team, like orcas who stick together on the hunt. In future meetings, we also want to keep track of public comment time, ensuring comment time is appropriately limited so have the time we need to do our work as a board.*

After these reflections were shared, the session concluded.

*This brief has been prepared and respectfully submitted by Erin R. Hastey, PhD.*

*Submitted 10/13/2023*

