

NORTH YUBA WATER DISTRICT

Zoom

Board Meeting Friday February 26, 2021

@ 3:30pm

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AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH YUBA WATER DISTRICT

3:30 pm Friday February 26, 2021

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT <https://zoom.us/j/96732740570?pwd=LOYwWTR3d2s5dU1sZGp3TTR1VGRZdz09> OR BY PHONE BY DIALING 1-669-900-6833 Meeting ID: 967 3274 0570 / Passcode: 482271

PUBLIC PARTICIPATION

AGENDIZED ITEMS – OPPORTUNITY FOR PUBLIC COMMENT ON AGENDIZED ITEMS WILL BE PROVIDED ONLY AT THE TIME THEY ARE ADDRESSED BY THE COMMITTEE OR BOARD.

UNAGENDIZED ITEMS – Opportunity for public comment on any other items of interest within the jurisdiction of the Board will be provided only during the “PUBLIC INPUT” item agendized below specifically for this purpose.

TIME LIMITATIONS – Public comments will be limited to 2 minutes per speaker and 10 minutes for all speakers combined for the agenda item entitled “CONSENT ITEMS”, and 3 minutes per speaker and 10 minutes for all speakers combined for each remaining agenda item (itemized alphabetically). *(All MEMBERS OF THE PUBLIC WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20)* **All participants will be muted upon entry into the meeting and will only be unmuted for public comment. To provide public comment via video conferencing click on “raise hand”, via teleconference press *9**

A. **ROLL CALL:**

B. **PLEDGE OF ALLEGIANCE**

C. **PUBLIC INPUT:** Opportunity for public comment on any **NON-AGENDIZED** items within the jurisdiction of the district Board. However, no action may be taken by the Board on topics or matters presented during this **PUBLIC INPUT** agenda item **(THE PUBLIC MUST ADDRESS THE BOARD ON SPECIFIC AGENDIZED ITEMS ONLY DURING THE BOARD’S CONSIDERATION OF THE ITEM)**

ACTION ITEMS

D. **APPOINTMENT OF DIVISION 1 DIRECTOR**

To fill the Division 1 Board of Directors Vacancy

E. **CONSENT ITEMS:**

1. Approval of Minutes for Regular Board Meeting of June 26, 2020
2. Approval of Minutes for Regular Board Meeting of January 22, 2021
3. Approval of Payroll for the Month of January 2021 - \$ 29,790.28
4. Approval of Bills for the Month of January 2021 - \$ 106,259.33

F. FINANCIAL MANAGER'S REPORT:

1. Review of Cash on Hand and Income Statements for the period ending **January 31, 2021**

DISCUSSION/REPORTS

G. GENERAL MANAGERS REPORT

1. Operations Memorandum

H. CSDA:

Brief update by Dane Wadle, Field Coordinator with the California Special District Association.

I. DIRECTORS INPUT:

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any matter not on the agenda and will refrain from entering into discussion that would constitute action, direction or policy, until the matter is placed on the agenda of a properly publicized and convened Board meeting.

1. Consideration of agenda items for the next meeting. Items must be requested in accordance with the District's *POLICY FOR AGENDIZING ITEMS FOR BOARD MEETINGS.*

J. CLOSED SESSION:

1. Conference with Labor Negotiators (Gov. Code, § 54957.6)
Agency designated representatives: District Board of Directors
Unrepresented employee: General Manager

K. REPORT OUT OF CLOSED SESSION:

- 1 Consideration and Possible Approval of the Terms of General Manager's Amended Employment Agreement

L. ADJOURNMENT:

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact North Yuba Water District office staff at 530-675-2567 or fax 530-675-0462. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

North Yuba Water District

PROJECT NAME:

Appoint a Director to the vacant District 1 seat on the Board of Directors

DESCRIPTION:

On January 25, 2021, the General Manager received Director Andrew Hill's letter of resignation.

Pursuant to Government Code section 1780, the General Manager advertised the position beginning on January 28, 2021 and received one (1) letter of interest from Doug Nielson. The Board is asked to review the letter of interest and appoint an individual to the vacant District 1 seat. The person appointed to fill this vacant Board position will serve through December 2022, with the election for this position occurring in November 2022. The position to be filled is a 4 year term ending December 2024. The position will go to election in November 2022 for the final two years of the term.

COST:

There is no cost to the District in appointing a Director to fill the empty seat.

SOURCE OF FUNDING:

N/A

ACTION:

Adopt a resolution appointing a new Director to the vacant District 1 seat on the Board of Directors.

February 1, 2021

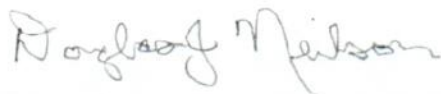
Board of Directors
North Yuba Water District
8691 La Porte Road
Brownsville, CA 95919

Directors,

I wish to be considered for appointment to the vacant North Yuba Water District Division I Director's chair. My qualifications include:

1. I have been a domestic water customer of NYWD since moving to the foothills about 6 years ago.
2. I served on the Board as Division I Director for the last four years; my term ending in December, 2020.
3. I am familiar with the operations and goals of the District, and with the projects currently in progress.
4. I have a working knowledge of the history of the District, having extensively studied the available meeting minutes, contracts, resolutions, policies, and budgets from the District's inception to the present.
5. I am committed to ensuring the health of the District, and continued uninterrupted delivery of safe, affordable water to our customers, both domestic (treated water) and irrigation (non-treated water).

Thank you,



Douglas J Neilson



RESOLUTION NO. 21-756
A RESOLUTION OF THE NORTH YUBA WATER DISTRICT BOARD OF
DIRECTORS APPOINTING A CANDIDATE TO FILL THE DISTRICT 1
VACANT SEAT ON THE BOARD OF DIRECTORS

WHEREAS, Director Andrew Hill submitted his resignation from District 1 of the North Yuba Water District (“District”) Board of Directors (“Board”) on January 25, 2021; and

WHEREAS, the Board accepted Director Hill’s resignation on February 26, 2021; and

WHEREAS, Director Hill’s term was to continue through the 2024 General Election in November 2024; and

WHEREAS, as required by Water Code section 30504 and Government Code section 1780, the District notified the county elections official of the vacancy on January 28, 2021, within 15 days of the Board’s notice of Director Hill’s resignation; and

WHEREAS, Government Code section 1780 allows the remaining Board members to either appoint or call an election to fill the vacancy; and

WHEREAS, notice of the vacancy was posted and provided to interested parties beginning on January 28, 2021; and

WHEREAS, the District received one (1) letter of interest from Doug Nielson; and

WHEREAS, the Board has reviewed the letter of interest and seeks to appoint an individual to the vacant District 1 seat on the Board of Directors, as required under Government Code section 1780.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTH YUBA WATER DISTRICT BOARD OF DIRECTORS that _____ is appointed to the vacant District 1 seat on the Board of Directors to serve the remainder of the current term.

PASSED AND ADOPTED by the Board of Directors of the North Yuba Water District at a meeting of said Board held on the ___ day of _____, 2021, by the following vote:

AYES:

NOES:

ABSENT/ABSTAIN:

Attest: _____
Jeff Maupin, General Manger/ex officio
Secretary

Eric Hansard, President of the Board

MINUTES

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NORTH YUBA WATER DISTRICT**

Held at the District Office – Through Zoom

8691 LaPorte Road, Brownsville

Thursday, June 26, 2020

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT. THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT <https://zoom.us/j/91627661345> OR VIA TELECONFERENCE BY CALLING 669 900 6833, MEETING ID: 916 2766 1345 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

A. ROLL CALL

President Eric Hansard called the meeting to order at 5:00 PM at the District Office in Brownsville, CA. The General Manager Maupin called the roll.

<i>NAME</i>	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS INCLUDING:</i>
<i>PRESIDENT</i>	Eric Hansard		Charles Sharp
<i>VICE PRESIDENT</i>	Doug Neilson		Alton Wright
<i>DIRECTORS</i>	Gretchen Flohr Gary Hawthorne		Terry Brown Ginger
<i>GENERAL MANAGER</i>	Jeff Maupin		
<i>ATTORNEY</i>	Barbara Brenner		

B. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by President Hansard.

ACTION ITEMS

C. PUBLIC INPUT:

Opportunity for public comment on any **NON-AGENDIZED** items within the jurisdiction of the district Board. However, no action may be taken by the Board on topics or matters presented during this

PUBLIC INPUT agenda item (THE PUBLIC MUST ADDRESS THE BOARD ON SPECIFIC AGENDIZED ITEMS ONLY DURING THE BOARD'S CONSIDERATION OF THE ITEM.)

PUBLIC COMMENT: Members of the public commented on: issues with the ditch at his property, thanked Director Hawthorn for responding, the SF14 gate, congratulations to the Manager and District for passing the Grand Jury Investigation, and also after six weeks we are intermittently without irrigation water,

D. CONSENT ITEMS:

1. Approval of **Minutes for Regular Board Meeting of January 23, 2020.**
2. Approval of **Minutes for Regular Board Meeting of February 22, 2020.**
3. Approval of **Minutes for Special Board Meeting of March 11, 2020.**
4. Approval of **Payroll for the Month of February 2020 - \$32,653.04.**
5. Approval of **Payroll for the Month of March 2020 - \$45,106.81.**
6. Approval of **Payroll for the Month of April 2020 - \$33,699.00.**
7. Approval of **Payroll for the Month of May 2020 - \$32,980.67**
8. Approval of **Bills for the Month of February 2020 - \$87,277.36.**
9. Approval of **Bills for the Month of March 2020 - \$103,387.39**
10. Approval of **Bills for the Month of April 2020 - \$99,363.29.**
11. Approval of **Bills for the Month of May 2020 - \$105,364.96.**

Director Hawthorne made a motion that the Board approve Consent Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11. Vice President Nielson seconded the motion. The motion passed with a majority vote with Director Flohr voting no.

Director Hawthorne and Vice President Neilson will send minor grammar corrections to the Recording Secretary for correction.

E. FINANCIAL MANAGER'S REPORT

1. Review of Cash on Hand and Income Statements for the period ending May 31, 2020.

Financial Manager, Heidi Naether, reviewed Cash on Hand and Income Statements for the period ending **May 31, 2020.**

As of May 31, 2020, total cash in all accounts including reserves was \$5,042,122.84. Total income for the fiscal year to date (July 1, 2019 to May 31, 2020) was \$1,713,973.33. Total expenses were \$1,580,734.24 leaving a net income of \$133,239.09.

Director Hawthorne made a motion that the Board approve the Financial Manager's report as presented. Vice President Neilson seconded the motion.

PUBLIC COMMENT:

Public Comment was given. Members of the public made comments on the budget and the Districts public relations firm.

The motion passed with a majority vote with Director Flohr voting no.

F. **ANNUAL AUDIT REPORT for 2018/2019:** John Blomberg, of Blomberg & Griffin presented the 2018/2019 Audit Report.

Mr. Blomberg presented the full Audit Report to the Board. After review, Mr. Blomberg suggested that the Board update page 15 in regards to restricted cash and corresponding restricted reserves to change the reserve requirements which would reflect the loan that was paid off. The accounts are no longer needed.

Director Flohr discussed power revenue and how it is listed in the report. Mr. Blomberg stated that it could be split out per year, it would be for the Board to discuss.

Mr. Blomberg's report stated that the results of the tests disclosed no instances of noncompliance or other matter that is required to be reported under Government Auditing Standards and that this report is intended solely for the information and use of management, Board of Directors, others within the entity, County/State auditor/controller and is not intended to be and should not be used by anyone other than these specified parties.

Director Hawthorne made a motion that the Board accept the Annual Audit Report for 2018/2019 presented by John Blomberg. President Hansard seconded the motion.

PUBLIC COMMENT: None

The motion passed with a majority vote with Director Flohr abstaining.

G. **BUDGET 2020-2021**

President Hansard made a motion that the Board accept the Budget of 2020-2021. Director Hawthorne seconded the motion.

Director Hawthorne and President Hansard stated that questions that they had regarding the budget had been answered by the office. President Hansard asked about T&D in salaries and benefit which ties into transmission and distribution which is the labor involved in the transmission of the water. Director Flohr questioned who developed the budget and why there was not a workshop. Questions asked by Director Flohr included: under regulator, what certifications are required, under the South Feather Water Agreement what is outside services. Due to an unstable connection Heidi was having difficulty responding. She explained regulator is determined by job such as checking fire extinguishers, employees time is documented accordingly. Outside services has to do with certifications and seminars for employees for training. Director Flohr also asked about the Forebstown Canal salaries and benefits. General Manger Maupin explained that all employee's times were broken down into Budget categories. Questions continued regarding South Feather Power Generation revenue which Vice President Neilson discussed the 2013 second amendment to the 2005 agreement which describes the payments. Director Flohr suggested that the payment be re-categorized as a guaranteed power revenue payment. The Board disagreed and suggested she review the contract. Due to the poor internet connection Director Flohr's questions would be taken down and given to Heidi to be answered later.

PUBLIC INPUT: Members of the Public wanted to clarify how the questions were asked by the Directors regarding the budget. President Hansard responded that when the Board packets are received calls to the financial manager are made over the phone. Regular meetings are scheduled and special meetings can be called by the Board. Also stated by the public was concern regarding the Budget in the red, the treatment of Director Flohr and tracking employee's time.

The motion passed with a majority vote with Director Flohr voting no.

H. RESOLUTION # 20-746: Resolution of the North Yuba Water District Board of Directors revising the regular meeting schedule.

The Board discussed changing the regular scheduled board meeting to the 4th Friday of the month at 10:00 am. Director Hawthorn stated that it works for his schedule. Vice President Neilson checked with several government agencies and the majority are held in the mornings. Director Flohr stated that she felt it would not be conducive. She stated she had a full time job.

President Hansard made a motion to approve Resolution #20-746 to change the regular scheduled meeting to the 4th Friday of the month. Director Hawthorne seconded the motion.

PUBLIC INPUT:

Public comment was given: Members of the Public commented on making the meeting the most convenient to the customers, applauded the Board for fiscal responsibility, having the meeting in the morning will benefit seniors and allow for more attendees, continue zoom meetings to extend and allow full participation to occur.

The motion passed with a unanimous vote.

DISCUSSION/REPORTS

I. GENERAL MANAGERS REPORT:

1. Operations Memorandum Provided by General Manager Maupin.

General Manager Maupin reported that irrigation is continuing on and voluntary cutbacks have been requested due to Dry Creek diminishing. Next week may be the next round of cutbacks. The Prop 1 funds from the State for the Forbestown Ditch engineering extension of time was received.

Director Hawthorne asked about the emergency phone number. The General Manger explained that customers can call into the main line and leave a message on the voicemail. Personnel will check the messages in a timely manner.

President Hansard made a motion to accept the General Manager's report. Director Hawthorne seconded the motion.

PUBLIC COMMENT:

Public comment was given: A Member of the Public commented on requesting South Feather to open the valve.

J. DIRECTORS INPUT:

Director Flohr discussed the upcoming tour of South Feather and requested the Board to attend. Director Flohr requested that the items in K be switched to allow her to go first. All were in agreement.

PUBLIC COMMENT: None

K. CLOSED SESSION:

1. Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9) Name of Case: Charles Sharp v. North Yuba Water District, et al. (Yuba County Superior Court case no. /Case No. CVPT 20- 00386.

2. Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9) Name of Case: Gretchen Flohr v. North Yuba Water District/Case No. CVPT 19-00503

PUBLIC INPUT: None

THE BOARD ENTERED CLOSED SESSION TO DISCUSS ITEM K AT 6:42 PM

BACK IN SESSION AT 7:20 PM

The Board had no reportable action.

President Hansard turned the meeting over to the District's Legal Counsel. Barbara Brenner stated this is the only report out of closed session. Director Flohr indicated she has been recording the Zoom meetings and mistakenly kept recording during closed session, which caused some concern. While we talked about the second closed session Director Flohr looked at her Zoom account and has found the two meetings she thought was recorded have not been recorded on her system. We will do more investigation into that to make sure there is no recording of the closed session by Director Flohr. If we do find it, that recording will be deleted in full. No portion of today's meeting recording will be provided to anybody and it will be deleted if we find it.

Districts Legal Counsel, Barbara Brenner asked Director Flohr if the reporting was satisfactory. Director Flohr replied yes, that was fine.

L. ADJOURNMENT:

There being no further business to discuss, Director Hawthorne made a motion that the Board adjourn. President Hansard seconded the motion. The motion passed with a unanimous vote. Director Flohr was in attendance.

The meeting was adjourned at 7:23 p.m.

Respectfully Submitted,

Catherine L. Fonseca, Recording Secretary

MINUTES

BOARD MEETING OF THE BOARD OF DIRECTORS OF THE

NORTH YUBA WATER DISTRICT

Held at the District Office – Through Zoom

8691 LaPorte Road, Brownsville

Friday, January 22, 2021

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT. THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT <https://zoom.us/j/93705931210> OR VIA TELECONFERENCE BY CALLING 669-900-6833, MEETING ID: 937 0593 1210 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

A. ROLL CALL

President Eric Hansard called the meeting to order at 3:30 PM at the District Office in Brownsville, CA.

<i>NAME</i>	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS INCLUDING:</i>
<i>PRESIDENT</i>	Eric Hansard		Charles Sharp Lou Neil Marika
<i>VICE PRESIDENT</i>			
<i>DIRECTORS</i>	Gretchen Flohr Gary Hawthorne Fred Mitchell Andrew Hill		
<i>GENERAL MANAGER</i>	Jeff Maupin		
<i>ATTORNEY</i>	Barbara Brenner		

B. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by President Hansard.

ACTION ITEMS

C. PUBLIC INPUT: President Hansard read the rules of public comment.

Opportunity for public comment on any **NON-AGENDIZED** items within the jurisdiction of the district Board. However, no action may be taken by the Board on topics or matters presented during this **PUBLIC INPUT** agenda item (**THE PUBLIC MUST ADDRESS THE BOARD ON SPECIFIC AGENDIZED ITEMS ONLY DURING THE BOARD'S CONSIDERATION OF THE ITEM.**)

PUBLIC COMMENT:

A member of the public read a letter to the Board which included the Brown Act, irrigation, and opinions of management. Other members of the public commented on communication, Forbestown Ditch Piping Project, and mass mailing.

D. ELECTION OF BOARD OF DIRECTOR OFFICERS

President Hansard made a motion to nominate Director Hawthorne for Vice President. Director Hawthorne seconded the motion.

The motion passed with a majority vote with Director Flohr voting no and Director Hill abstaining.

Director Hill nominated Director Flohr for President. Director Flohr seconded the motion. The motion did not pass with Director Hawthorne, Director Hansard, and Director Mitchell voting no.

Director Hawthorn made a motion to nominate Eric Hansard for President. Director Hansard seconded the motion. The motion passed with a majority vote with Director Flohr and Director Hill voting no.

Public Comment:

Members of the public commented on the Brown Act.

E. CONSENT ITEMS:

1. Approval of Minutes for Regular Board Meeting of November 20, 2020
2. Approval of Minutes for Special Board Meeting of January 6, 2021
3. Approval of Payroll for the Month of November 2020 - \$ 40,551.33
4. Approval of Payroll for the Month of December 2020 - \$ 46,124.51
5. Approval of Bills for the Month of November 2020 - \$ 310,772.21
6. Approval of Bills for the Month of December 2020 - \$ 441,282.02

President Hansard made a motion to approve the consent items. Vice President Hawthorne seconded the motion.

PUBLIC COMMENT:

Members of the public commented on a quorum,

The motion passed with a majority vote with Director Flohr voting no due to no transparency, Director Hill abstained.

DISCUSSION/REPORTS

F. FINANCIAL MANAGER'S REPORT:

1. Review of Cash on Hand and Income Statements for the period ending December 31, 2020.

Financial Manager Heidi Naether reviewed Cash on Hand and Income Statements for the period ending December 31, 2020. Total cash in all accounts including reserves was \$4,632,288.74. Total Income for the fiscal year to date (July 01– December 31, 2020) was \$967,254.51. Total expenses were \$936,954.80, leaving a net profit of \$30,289.31. Expenses out of Reserves not included in the Forbestown Ditch billing was \$601,993.81.

PUBLIC COMMENT:

Members of the public commented on the use of reserves.

President Hansard made a motion for the Board to accept the Financial Manager's report as presented. Vice President Hawthorne seconded the motion.

The motion passed with a majority vote with Director Flohr and Director Hill abstaining.

G. GENERAL MANAGERS REPORT

January 22, 2020, Board Meeting Minutes

1. Operations Memorandum

President Hansard made a motion for the Board to accept the General Managers report. Vice President Hawthorne seconded the motion.

Director Flohr expressed her concerns regarding the report and requested more information from the General Manager regarding irrigation and the Forbestown Ditch.

PUBLIC COMMENT:

Members of the public commented on the lack of a hard copy of the Managers report and the Brown Act regarding irrigation discussions.

H. DIRECTORS INPUT:

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any matter not on the agenda and will refrain from entering into discussion that would constitute action, direction, or policy, until the matter is placed on the agenda of a properly publicized and convened Board meeting. 1. Consideration of agenda items for the next meeting. Items must be requested in accordance with the District's POLICY FOR AGENDIZING ITEMS FOR BOARD MEETINGS.

Director Flohr commented on South Feather communications. Director Flohr made a motion to add an item to the agenda to have Mr. Mosley of South Feather invited to attend a board meeting. Director Hill seconded the motion. The motion did not pass with President Hansard and Vice President Hawthorne voting no and Director Mitchell abstaining.

PUBLIC COMMENT:

Members of the public commented on South Feather Communication.

I. ADJOURNMENT:

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact North Yuba Water District office staff at 530-675-2567 or fax 530-675- 0462. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

There being no further business to discuss, President Hansard made a motion to Adjourn. Vice President Hawthorne seconded the motion. The motion passed with a majority vote with Director Flohr voting no.

The meeting was adjourned at 4:23 PM.

Respectfully Submitted,

Catherine L. Fonseca, Recording Secretary

North Yuba Water District
Monthly Net Payroll Report

TOTAL MONTHLY NET PAYROLL FOR THE MONTH OF JANUARY, 2021

TOTAL JANUARY, 2021 \$ 29,790.28

North Yuba Water District Monthly Check Listing January 2021

1000A · Cash - GC Separate Accounts

Type	Date	Num	Name	Amount
Paypal				
Check	01/31/2021	FEES	PayPal	-90.19
Total Paypal				
				<u>-90.19</u>
11001 · Rabobank Checking				
Bill Pmt -Check	01/04/2021	24180	ACWA-Assoc. of CA Water Agen.	-9,000.00
Bill Pmt -Check	01/04/2021	24181	ComSites West	-450.00
Bill Pmt -Check	01/04/2021	24182	Hansen Bros.	-30,767.65
Bill Pmt -Check	01/04/2021	24183	LIU of NA Nat'l Pension Fund	-3,075.00
Bill Pmt -Check	01/04/2021	24184	SWRCB Accounting Office	-1,614.80
Check	01/04/2021	GLOBPAY	Global Payment Exchange	-177.41
Liability Check	01/07/2021	24187	AFLAC	-241.60
Bill Pmt -Check	01/07/2021	24188	Brown's Gas Co.	-2,295.22
Bill Pmt -Check	01/07/2021	24189	CALNET3	-242.46
Bill Pmt -Check	01/07/2021	24190	Golden Bear Alarms	-87.00
Bill Pmt -Check	01/07/2021	24191	Pacific Gas & Electric	-524.94
Bill Pmt -Check	01/07/2021	24192	VERIZON WIRELESS	-214.57
Bill Pmt -Check	01/07/2021	24195	Pine Squirrel Studios	-162.38
Bill Pmt -Check	01/08/2021	24196	CALNET3	-449.58
Bill Pmt -Check	01/08/2021	24197	Inland Business Machines Inc.	-95.58
Bill Pmt -Check	01/08/2021	24198	Pacific Gas & Electric	-2,197.68
Bill Pmt -Check	01/08/2021	24199	Ray's General Hardware	-88.94
Check	01/12/2021	FEES	Mechanics Bank	-81.79
Liability Check	01/13/2021	DirD	QuickBooks Payroll Service	-12.25
Liability Check	01/14/2021	24211	ICMA Retirement Trust - 457	-990.71
Liability Check	01/14/2021	E-pay	EDD	0.00
Liability Check	01/14/2021	E-pay	United States Treasury	-4,336.46
Check	01/14/2021	24212	Kamisky, Dennis	-72.83
Bill Pmt -Check	01/14/2021	24213	ACWA/Jt Powers Ins Authority	-15,629.32
Bill Pmt -Check	01/14/2021	24214	CALNET3	-54.42
Bill Pmt -Check	01/14/2021	24215	Reserve Account	-500.00
Cleaning Wipes, PVC Ell, PVC Coupling, PVC Adapter, Tek Screw Self Drill, Plywood, Nails, Screw's				
Bank Fees				
Direct Deposit Fees				
Employee Retirement Fund				
State Payroll Taxes				
Federal Payroll Taxes				
Domestic Customer Deposit Refund				
Health Insurance				
Phone Service				
Postage				

North Yuba Water District Monthly Check Listing January 2021

	Type	Date	Num	Name	Amount
Chemicals WTP	Bill Pmt -Check	01/14/2021	24216	SCP DISTRIBUTORS LLC	-1,238.93
Cellphone Service	Bill Pmt -Check	01/14/2021	24217	VERIZON WIRELESS	-70.79
State Payroll Taxes	Liability Check	01/14/2021	E-pay	EDD	-655.76
Legal	Bill Pmt -Check	01/21/2021	24218	BoutinJones Inc	-5,000.00
PVC Clamps	Bill Pmt -Check	01/21/2021	24219	Ferguson Enterprises Inc	-522.01
Vision Insurance	Bill Pmt -Check	01/21/2021	24220	MesVision	-160.00
Digital Path, Driver Support, Adobe, Meals, Parcel Quest, Postage, Hughes Internet, Siruoxm Guardian, Safety Boots, Go Daddy Domain Renewal, Microsoft, Endorsement Stamp, Sprayer, Checks, Envelopes, Deposit Slips, Quick Books Annual Payroll Subscription, Pesticide Training	Bill Pmt -Check	01/22/2021	24172	Mechanics Bank	-3,205.72
Legal	Bill Pmt -Check	01/26/2021	24221	Churchwell White, LLP	-12,914.90
Dental Insurance	Bill Pmt -Check	01/26/2021	24222	Premier Access Insurance Co.	-1,014.96
Fuel, Decals	Bill Pmt -Check	01/26/2021	24223	Ramos Oil Company Inc.	-1,312.24
Copier Lease	Bill Pmt -Check	01/26/2021	24224	Xerox Financial Services	-168.82
Direct Deposit Fees	Liability Check	01/27/2021	DirD	QuickBooks Payroll Service	-12.25
State Payroll Taxes	Liability Check	01/28/2021	E-pay	EDD	-653.41
Federal Payroll Taxes	Liability Check	01/28/2021	E-pay	United States Treasury	-4,360.16
Total 11001 - Rabobank Checking					<u>-104,652.54</u>
11007 - River Valley Bank Checking					
Pest Control Service	Bill Pmt -Check	01/26/2021	24255	CAL KING PEST CONTROL	-72.00
File folders, Cocoa, Calendar, Notebook, Binder, Hand Sanitizer Wipes, Trash Bags, Paper Clips	Bill Pmt -Check	01/26/2021	24256	Quill Corporation	-107.00
Trash Pick-up	Bill Pmt -Check	01/26/2021	24257	Recology - Yuba Sutter	-61.89
Employee Paid Union Dues	Liability Check	01/28/2021	24258	UPEC	-285.00
Employee Retirement Found	Liability Check	01/28/2021	24259	ICMA Retirement Trust - 457	-990.71
Total 11007 - River Valley Bank Checking					<u>-1,516.60</u>
Total 1000A - Cash - GC Separate Accounts					<u>-106,259.33</u>
TOTAL					<u><u>-106,259.33</u></u>

North Yuba Water District

Profit & Loss Budget Performance

July 2020 - January 2021

12:21 PM
02/18/21
Accrual Basis

	Jul '20 - Jan 21	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000A · Irrigation	0.00	0.00	0.00	0.0%	18,961.49
4050A · Domestic	174,563.74	150,018.33	24,545.41	116.36%	235,682.45
4100.10 · Power Revenue SFPP	354,500.00	354,500.00	0.00	100.0%	709,000.00
4150.10 · Younglife-Water Sales	0.00	0.00	0.00	0.0%	2,161.00
4200.10 · Yuba City-Water Sales	390,600.00	381,240.00	9,360.00	102.46%	381,240.00
4215.13 · Other Revenue	39,494.30	299.96	39,194.34	13,166.52%	500.00
4250.10 · Taxes - General	4,659.76	4,093.64	566.12	113.83%	202,533.47
4250D · Taxes - Domestic	6,069.18	5,759.85	309.33	105.37%	62,759.63
4250I · Taxes - Irrigation	0.00	0.00	0.00	0.0%	94,520.95
4300A · Interest	36,584.84	13,711.54	22,873.30	266.82%	40,000.00
Total Income	1,006,471.82	909,623.32	96,848.50	110.65%	1,747,358.99
Gross Profit	1,006,471.82	909,623.32	96,848.50	110.65%	1,747,358.99
Expense					
5050.69 · 2005 Agreement SFWP/NYWD	245,296.76	259,293.29	-13,996.53	94.6%	290,154.82
5100.00 · WTP	136,516.21	135,361.59	1,154.62	100.85%	210,310.37
5200.00 · T&D Irrigation	20,479.34	64,158.65	-43,679.31	31.92%	149,097.53
5251 · T&D Domestic	116,534.61	114,462.83	2,071.78	101.81%	190,944.79
5400 · Board of Dir	6,145.73	7,967.90	-1,822.17	77.13%	12,806.13
5500 · Admin	290,498.29	351,203.45	-60,705.16	82.72%	571,559.30
5500U · Admin-Utilities	14,765.58	14,209.80	555.78	103.91%	23,454.67
5600R · Regulator Driven	103,895.18	109,857.82	-5,962.64	94.57%	136,279.85
5700 · General	75,777.49	80,137.16	-4,359.67	94.56%	126,917.16
5700F · Fuel	13,129.17	13,297.00	-167.83	98.74%	21,328.11
5800 · OSHA/Safety	2,394.06	4,875.30	-2,481.24	49.11%	14,469.81
Total Expense	1,025,432.42	1,154,824.79	-129,392.37	88.8%	1,747,322.54
Net Ordinary Income	-18,960.60	-245,201.47	226,240.87	7.73%	36.45
Net Income	-18,960.60	-245,201.47	226,240.87	7.73%	36.45

North Yuba Water District

Cash In Accounts prior Month Comparison

January 2021 compared to December 2020

	01/31/2021	12/31/2020	
	Amount	Amount	Increase/Decrease
Mechanics Bank Checking	\$223,423.97	\$326,522.00	(\$103,098.03)
River Valley Bank Checking	\$98,042.17	\$100,006.03	(\$1,963.86)
Savings Money Market Account (Mechanics Bank)	\$111,380.92	\$111,377.38	\$3.54
PayPal Account	\$2,164.86	\$2,336.54	(\$171.68)
Petty & Register Cash	\$830.00	\$830.00	\$0.00
YC Treas Fund #637 (Gen Dist)	\$246,764.49	\$244,922.20	\$1,842.29
YC Treas Fund #641 (ID #1)	\$248,956.65	\$248,190.45	\$766.20
YC Treas Fund #642 (ID #2)	\$217,240.82	\$216,649.66	\$591.16
YC Treas Fund #639 (Fac Fee Domestic)	\$7,406.82	\$7,386.68	\$20.14
YC Treas Fund #640 (Savings)	\$2,036,330.20	\$2,029,611.59	\$6,718.61
YC Treas Fund #644 (Equip Res)	\$3,015.99	\$3,007.80	\$8.19
YC Treas Fund #646 (ID #6)	\$11,454.02	\$11,422.86	\$31.16
YC Treas Fund #647 (Annex Irr)	\$11.43	\$11.41	\$0.02
YC Treas Fund #648 (Annex Dom)	\$88.77	\$88.54	\$0.23
YC Treas Fund #649 (Off Equip Res)	\$5,508.95	\$5,493.97	\$14.98
YC Treas Fund #650 (Reserve)	\$874,786.08	\$872,405.57	\$2,380.51
YC Treas Fund #393 (Trmt Plnt)	\$2,753.10	\$2,745.62	\$7.48
Total Cash on Hand	\$4,090,159.24	\$4,183,008.30	(\$92,849.06)
Reserve Accounts			
Reserve Savings Money Market (Mechanics Bank)	\$96,235.55	\$96,234.02	\$1.53
CIP Money Market Account (Mechanics Bank)	\$184,084.74	\$184,078.89	\$5.85
Total in Reserve	\$280,320.29	\$280,312.91	\$7.38
Total in All Accounts not including FT Tank and YC Water Sale Account	\$4,370,479.53	\$4,463,321.21	(\$92,841.68)
FT Tank Money Market Account (Mechanics Bank)	\$109,036.02	\$109,032.55	\$3.47
YC Water sale Account (Mechanics Bank)	\$59,935.93	\$59,934.98	\$0.95
Total in All Accounts	\$4,539,451.48	\$4,632,288.74	(\$92,837.26)

North Yuba Water District
Statement of Cash Flows
January 2021

	<u>Jan 21</u>
OPERATING ACTIVITIES	
Net Income/Loss	-49,250.31
Adjustments to reconcile Net Income to net cash provided by operations:	
1200A · Accounts Receivable:1200.50 · Accounts Receivable Module	292.00
A/R:A/R Domestic Water	3,110.21
1300.00 · Inventory-001	-380.64
1400.03 · Prepaid Worker's Comp Insurance	1,549.47
2000.00 · Accounts Payable	-26,445.26
Payroll Liabilities	35.26
2150.30 · PR Tax WH-SUTA	780.26
2250.10 · Deposits-Customers	520.00
Net cash provided by Operating Activities	<u>-69,789.01</u>
Expenses from Reserves	
FT Ditch Grant	-866.25
Oroleve FT Ditch	-6,055.00
USBR Grant	-155.00
Additional Legal	-12,017.74
COVID 19	-449.58
SFWP/NYWD	-2,822.05
Election Expenses	-682.63
Net cash expenses from Reserves	<u>-23,048.25</u>
Net cash decrease for period	<u>-92,837.26</u>
Cash at beginning of period	4,632,288.74
Cash at end of period	<u><u>4,539,451.48</u></u>

North Yuba Water District

2020-21 EXPENSES OUT OF RESERVES (July 2020 - January 2021)

MEMO	DATE	AMOUNT
Public Outreach	July - January 2021	\$15,260.23
Additional Legal	July - January 2021	\$275,638.32
COVID 19	July - January 2021	\$4,177.38
Oroleve FT Ditch	July - January 2021	\$276,870.00
DWR Grant	July - January 2021	\$4,588.25
SFWP/NYWD Agreement	July - January 2021	\$9,476.25
2 Laptop Computers	July - January 2021	\$2,299.98
Boundary Change: IT Services - GIS Support	March - January 2021	\$35,027.14
USBR Grant	July - January 2021	\$155.00
Election Expenses	July - January 2021	\$682.63

TOTAL

\$624,175.18

2017-2020 FT DITCH

NorthStar FT Ditch Billing	May 2017 - January 2021	\$455,775.16
FT Ditch Prop 1 Grant Reimbursement	April 2018 - January 2021	-\$398,388.00
CURRENT FT DITCH BILLING REMAINING TO BE REIMBURSED:		\$57,387.16

Memorandum

Date: Feb 23, 2021

To: Jeff Maupin

From: Operations

Subject: Monthly work production/ Schedule of Maintenance review

The following is an overview of the work performed this month by operations staff.

Transmission:

1. Forbestown ditch is now in its winter cycle of bringing in water approximately every 7 days.

Distribution:

1. Domestic meter reads for Brownsville and Rackerby were completed on time.
2. There were 0 service line leaks for the month.
3. There were 0 main line leak for the last month.

Water Treatment Plant:

1. The treatment plant is running normal, at this time. There were no major issues at the plant for the last month.

Backflow:

1. All backflows are current, there were no notices for testing sent out for the last 4 weeks.

Regulators:

1. All CDPH (Cal. Dept. of Public Health) and NPDES (Nat. Pollution Discharge Elimination System) tests and samples were taken and performed on time. These include 3 bacteriological distribution samples for the CDPH, which came back as non detect for the last 2 months.

DOH Canal:

1. Maintenance to the ditches is ongoing.

Schedule of Maintenance:

1. The SOM (schedule of maintenance) for the treatment plant, regulators (local, state and federal), DOH canal and the UFC was completed for the previous month. All regulatory reports were submitted or are in process. The upper Forbestown ditch is being patrolled; trash racks cleaned, fallen trees removed and holes repaired as they are found.



TAKE ACTION BRIEF

February 2021

The Special Districts Provide Essential Services Act (H.R. 535 and S. 91) has been reintroduced to provide access for special districts to **federal COVID-19 relief funds**. CSDA is also sponsoring **Brown Act legislation** to ensure public agencies are able to meet the essential needs of their communities during declared emergencies. AB 361 provides public access to remote meetings so that special districts and other local agencies can continue to perform the work of the people in good times and bad. Visit CSDA's *Take Action* page at csda.net/take-action to register your district's support on these two important issues.

February marks the beginning of CSDA's Take Action Month, where we encourage districts to engage with their legislators and the community they serve. Each week, CSDA's eNews will include a new theme and tools will be provided to promote effective communication, including requesting meetings with elected officials and taking a position on legislation.

As part of Take Action Month, CSDA is proud to unveil a new technology that will make it that much easier to respond to our Calls-to-Action. With CSDA's new Automated Form Letters on state legislative Calls-to-Action, your district can register a position with just a few clicks of a button. Ryan McNeil, District Manager of Fresno Mosquito and Vector Control District said this about the new tool:

"The new auto-letter feature is fantastic, I used it earlier today for the Brown Act remote legislation and it was seamless. Great tool, it should lead to more member participation if more people knew about it."

Your district can take advantage of this new tool today and use it to register your support for remote meeting flexibility during declared emergencies at csda.net/take-action/brown-act.

Inside this edition of the Take Action Brief:

- Register Support for Reintroduced Special District COVID-19 Funding Relief Legislation.....2
- Governor Signs New COVID-19 Tenant Relief Act, Includes Funding from the Emergency Rental Assistance (ERA) Program.....2
- CSDA and Partners Advocate to Protect Essential Services from Harmful Delays to Critical Property Tax Revenue.....4
- Bill Amends Brown Act to Allow Remote Meetings During Declared Emergencies.....5
- Implementing Cal/OSHA COVID-19 Emergency Standards.....6

Contact a local CSDA representative near you!

Chris Norden
 Dane Wadlé
 Colleen Haley
 Cole Karr
 Charlotte Holifield
 Chris Palmer

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 Bay Area Network
 Central Network
 Coastal Network
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➤ COVID-19 RELIEF FUNDING

CSDA's advocacy action priority is to work with the Administration, various state agencies, and the federal government to ensure special districts receive equitable access to COVID-19 relief funding should it become available.

Register Support for Reintroduced Special District COVID-19 Funding Relief Legislation

U.S. Representative John Garamendi, D-Calif., and U.S. Senator Kyrsten Sinema, D-Ariz., re-introduced landmark special districts legislation ([H.R. 535](#) and [S. 91](#)), the Special Districts Provide Essential Services Act, on January 28 to provide special districts with direct access to future local government pandemic relief.

Take Action

Visit csda.net/take-action/covid to add your district to the growing coalition in support of this important federal legislation. You can also download a sample letter to send to your local Representatives in Congress.

CSDA, in partnership with National Special Districts Coalition, is leading a growing coalition of more than 100 stakeholder organizations and special districts from across the country to support the Special Districts Provide Essential Services Act. Read the letter on CSDA's [COVID-19 Take Action webpage](#). All special districts and partner organizations are encouraged to join the effort.

In addition to Representative Garamendi, Senator Diane Feinstein and [14 members of the California Congressional Delegation](#) signed on to the legislation as original cosponsors. Special districts should encourage their local Representatives in Congress to join as cosponsors.

The Special Districts Provide Essential Services Act would establish a federal definition for "special district." It would require states to direct at least five percent of future Coronavirus Relief Fund (CRF) allocations to their special districts. States would have the discretion to establish their own programs to disburse the funds to special districts demonstrating pandemic-related need for relief. States would have flexibility to use excess funds, should the U.S. Treasury permit, after 60 days should special districts' declared needs be met. The bills would also codify districts' access to the Federal Reserve's Municipal Liquidity Facility.

Both U.S. House and Senate bills are the same as the 116th Congress' S. 4308, which was bipartisan introduced by Senator Sinema in coordination with Senator John Cornyn, R-Texas. Altogether, legislative efforts last year garnered 43 House cosponsors and five Senate cosponsors.

CSDA will update members with more as this effort develops. Contact Cole Karr, CSDA Federal Advocacy Coordinator, with questions at colek@csda.net.

Governor Signs New COVID-19 Tenant Relief Act, Includes Funding from the Emergency Rental Assistance (ERA) Program

Friday, January 29, 2021 Governor Gavin Newsom signed the COVID-19 Tenant Relief Act (Act) extending eviction protections and providing rental and utility assistance to landlords and tenants throughout the state. This program is funded by the state's share of the federal Emergency Rental Assistance (ERA) funds, to be distributed through the newly created Rental Assistance Program.



Background

The State of California received \$2.6 billion in ERA program funds, of which the State of California has \$1.44 billion to use for its this program. California cities and counties with populations greater than 200,000 received a total estimated \$1.16 billion directly from the U.S. Department of Treasury.

Per federal guidelines, this program is available for tenants at or below 80 percent of area median income (AMI), with a priority emphasis on helping tenants at or below 50 percent of AMI. Through the state's program, landlords can choose to accept 80 percent for any rent owed from April 1, 2020, through March 31, 2021. If a landlord accepts this funding, the landlord must forgive the remaining 20 percent. If a landlord chooses not to participate, the tenant can still apply for relief valued at 25 percent of whatever back-rent they owe for the covered time-period. While the cost of housing, utility, and home energy services are specifically defined as allowable uses for funding received by grantees per the [ERA FAQ guidance](#) released by the U.S. Department of Treasury on January 19, 2021, it is unclear how much special district utility providers will be able to benefit from this program. Allowable utility services include water, sewer/wastewater, trash removal, and electricity and gas.

During a California State Assembly Budget Committee hearing on Wednesday, January 27, the California Department of Finance emphasized the bill is intended to stabilize renters and landlords and prioritizes rental payments, and it would be up to the landlords to provide payment to utilities.

The funding will flow through cities and counties and does not explicitly account for special districts, though nothing in the bill prevents a landlord from using the program funds to pay a special district utility bill on behalf of tenants. Utility-providing districts will need to encourage customers who are renting, or their landlords, to apply for assistance through their local city or county. Doing so will aid in offsetting utility arrears. Cities and counties are not required to pay arrears in-full.

Tenants and landlords may access relief for a 12-month period. Outstanding utility bills are eligible retroactively to March 13, 2020. The program will be ready to begin accepting applications no later than March 15, 2021.

CSDA Advocacy

CSDA sent a letter on Wednesday, January 20, 2021 to Governor Newsom supporting special district utility providers' access to housing utility and energy cost funding through this new program, urging the State to ensure eligible special districts are included in its guidelines. The letter underscored the mounting needs special districts face and the inequity in COVID-19 relief investments in smaller, rural communities.

Additionally, on Tuesday, January 26, 2021, CSDA submitted joint comments, in coordination with the Association of California Water Agencies (ACWA) and the California Municipal Utilities Association (CMUA), on the agreement represented in the new COVID-19 Tenant Relief Act. The letter notes the significant impacts to districts from utility non-payment and stated our interest in working together toward a more comprehensive solution. CSDA will be working toward advancing those discussions in partnership with ACWA and CMUA as the year unfolds.

Take Action

Special districts providing water, wastewater, or electricity services are encouraged to communicate directly with counties and cities within their district boundaries to coordinate implementation of their relief programs, a sample letter is available at <https://www.csdanet.net/advocate/take-action>



➤ REVENUE, FINANCES, AND TAXATION

CSDA's long range policy priority on revenue, finances, and taxation is to ensure adequate funding for special districts' safe and reliable core local service delivery. Protect special districts' resources from the shift or diversion of revenues without the consent of the affected districts. Promote the financial independence of special districts and afford them access to revenue opportunities equal to that of other types of local agencies.

CSDA and Partners Advocate to Protect Essential Services from Harmful Delays to Critical Property Tax Revenue

Neil McCormick, CEO of CSDA, signed a joint letter with city and county counterparts, dated January 22, 2021, informing Governor Gavin Newsom and the leaders and members of the State Legislature of the consequences to essential local services if the impending April 10 deadline for local property tax payments were to be delayed by executive or legislative action. This joint letter was in response to efforts by business advocates to, among other things, temporarily delay the payment of property taxes via executive order.

Millions of families and businesses depend on essential services provided by special districts that rely on property tax revenue. A delay in receipt of these critical resources could jeopardize the reliable delivery of services, not to mention ongoing debt obligations that support the critical infrastructure that sustains our economy.

The joint statement by representatives of every type of local government urged the Governor to maintain local flexibility, whereby under current executive orders, county officials are able to consider waiving penalties on a case-by-case basis for specific hardships. Local government associations representing cities, counties, schools, tax collectors, and special districts were [signatories of the letter](#), which can be viewed on the [Take Action Page](#).

In May of 2020, Governor Newsom issued Executive Order N-61-20 related to delinquent property tax payment penalties and interest. This order followed up earlier statements by the Governor and counties regarding property tax relief. While they had earlier agreed to allow local jurisdictions to deal with genuine hardships on a case-by-case basis, there was not consensus on the flexibility of local tax collectors under existing statute. The May 2020 order addressed some of those issues.

The order waived certain statutes through May 6, 2021 that "... to the extent that it requires a tax collector to impose penalties, costs, or interest for the failure to pay taxes on property on the secured or unsecured roll, or to pay a supplemental bill, before the date and time such taxes became delinquent, and a tax collector shall cancel such penalties, costs, and interest provided all of the following conditions are satisfied:"

1. The property for which taxes in question is either a residential real property occupied by the taxpayer, or real property owned and operated by a taxpayer that qualifies as a small business;
2. The taxes owed on the property in question were not delinquent prior to March 4, 2020;
3. The taxpayer timely files a claim for relief in a form and manner prescribed by the tax collector; and
4. The taxpayer demonstrates to the satisfaction of the tax collector that the taxpayer has suffered economic hardship, due to the COVID-19 pandemic, or government response to COVID-19.

This existing agreement affords the ability to address hardships without devastating local services and infrastructure through a broad statewide deferral.



TAKE ACTION BRIEF

➤ GOVERNANCE AND ACCOUNTABILITY

CSDA's long range policy priority on governance and accountability is to enhance special districts' ability to govern as independent, local government bodies in an open and accessible manner. Encourage best practices that avoid burdensome, costly, redundant, or one-size-fits all approaches. Protect meaningful public participation in local agency formations, dissolutions, and reorganizations, and ensure local services meet the unique needs, priorities, and preference of each community

Bill Amends Brown Act to Allow Remote Meetings During Declared Emergencies

CSDA is sponsoring legislation, [Assembly Bill 361 \(Rivas\)](#), to allow local agencies to continue providing critical public services to their communities during declared emergencies.

On March 19, 2020 California Governor Gavin Newsom issued a stay-at-home order to protect the health and well-being of all Californians and to establish consistency across the state in order to slow the spread of COVID-19. In light of the stay-at-home order and the need to keep individuals physically distanced from one another, Governor Newsom issued a number of subsequent executive orders ([N-25-20](#), [N-29-20](#), [N-35-20](#)) modifying the requirements of the Brown Act so that local agencies may meet remotely without requiring that the public have physical access to the remote meeting locations.

If enacted, [AB 361](#) would codify the following:

- While maintaining transparency and public access, local agencies would be able to meet remotely during a declared state of emergency or a declared local emergency.
- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas in physical locations when remotely meeting during an emergency.
- While the public must continue to have access to the remote meeting and provided the ability to make public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency or a declared local emergency.
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency or a declared local emergency.

Take Action

Register your district's support for AB 361 by downloading a sample letter or completing CSDA's new Automated Form Letter at csda.net/take-action/brown-act

CSDA is requesting that its members send in letters of support for this measure. Visit CSDA's [Take Action page](#) to obtain a fact sheet with more background on the bill and to download a sample letter of support your agency can use as a template. You can also take advantage of our new Automated Form Letter tool, which seeks to streamline the letter submission process for your agency.

If you or your agency has any questions, please feel free to contact the CSDA staffer leading this effort, Legislative Analyst Marcus Detwiler, at marcusd@csda.net.



➤ HUMAN RESOURCES AND PERSONNEL

CSDA's long range policy priority on human resources and personnel is to promote policies related to hiring, management, and benefits and retirement that afford flexibility, contain costs, and enhance the ability to recruit and retain highly qualified, career-minded employees to public service. As public agency employers, support policies that foster productive relationships between management and employees, both represented and non-represented.

Implementing Cal/OSHA COVID-19 Emergency Standards

The California Occupational Safety and Health Standards Board (Cal/OSHA) passed emergency temporary standards on COVID-19 prevention in the workplace that took effect immediately on November 30, 2020. The new emergency standards, which are binding and enforceable against nearly all California employers, require that employers must prepare, implement, and maintain a written COVID-19 Prevention Program (CPP). In an effort to simplify the program requirements, the standards state that the CPP may be integrated as part of an employer's Injury and Illness Prevention Plan (IIPP) or maintained in a separate, standalone document.

Resources on the new Cal/OSHA COVID-19 Emergency Standards can be found at csda.net, including a template, webinars, and a detailed article written by Darrell Uran, Director of Marketing at Atkinson, Andelson, Loya, Ruud & Romo.

Take Action

CSDA needs to hear from you about any challenges your district has been facing in implementing the new Cal/OSHA requirements. CSDA will continue working to provide feedback to the Standards Board to be considered in future updates and amendments to the standards.

Please email feedback regarding the new Cal/OSHA COVID-19 Emergency Standards and any challenges your district has experienced to CSDA Senior Legislative Representative Dillon Gibbons at dillong@csda.net.

CSDA will keep your name and the name of your district's name confidential, absent your consent, when sharing responses with the Standards Board.



CALIFORNIA SPECIAL DISTRICTS ASSOCIATION PRIORITIES

TAKE ACTION BRIEF

➤ OTHER WAYS TO TAKE ACTION

Learn More

Register now for our 2021 SDRMA Virtual Spring Education Day!

Wednesday and Thursday, March 3 and 4, 2021 (Free to SDRMA Members and CSDA Members)

The Virtual SDRMA Spring Education Day is being offered to provide free risk management training and important coverage information. In addition, the SDRMA Board of Directors will conduct their Annual Membership Meeting that will include current insurance market updates and upcoming renewal information. SDRMA members who attend the Virtual Spring Education Day are eligible to earn Credit Incentive Points (CIPs) to reduce their annual contribution for both the Property/Liability and Workers' Compensation Programs.

Register here: <https://members.csdanet.net/imis1/EventDetail?EventKey=21SDRMA>

Board Member Handbook

The Special District Board Member Handbook is perfect for introducing newly elected officials to the world of special districts or for keeping seasoned board members current on their roles and responsibilities. The Handbook includes topics such as accountability roles of Board Members, ethics laws, Brown Act, and more. Visit the link below to download a copy from CSDA's Publications and Reference Materials section of the CSDA [Knowledge Base](#) at csda.net.

Not a CSDA Member?

CSDA will soon be offering our Trial Membership program again. Non-member districts can experience CSDA membership and new member benefits free for the months of April - June. For program details, contact Eric Spencer, Member Services Specialist, at erics@csda.net.

Join Today

Join an Expert Feedback Team to provide CSDA staff with invaluable insights on policy issues. Email romanw@csda.net to inquire about joining one of the following teams:

- Budget, Finance and Taxation
- Environment
- Formation and Reorganization
- Human Resources and Personnel
- Governance
- Public Works and Contracting

Stay Informed

In addition to the many ways you can **TAKE ACTION** with CSDA's advocacy efforts, CSDA offers a variety of tools to keep you up-to-date and assist you in your district's legislative and public outreach. Make sure you're reading these resources:

- CSDA's weekly e-Newsletter
- Districts in the News
- CSDA's CA Special District Magazine

Email updates@csda.net for help accessing these additional member resources.